



Corporate Headquarters
1111 Fairview Ave N
Seattle, WA 98109
Phone: 206.652.1111

www.saltchuk.com

Career Opportunity

Job Title: Senior Accountant
Location: Seattle
Reports to: Sr. Manager of Finance and Accounting

The Sr. Accountant position reports to the Sr. Manager of Finance and Accounting and will be responsible for accounting and transaction processing activities for Saltchuk corporate headquarters, certain subsidiaries and the Saltchuk consolidated financial statements.

Saltchuk Overview

Saltchuk is a family-owned, diversified transportation and distribution company headquartered in Seattle. With consolidated revenue of nearly \$3 billion and approximately 7,500 employees, Saltchuk is ranked among the largest privately held businesses in Washington. Saltchuk companies provide air cargo, domestic shipping and logistics, international shipping and logistics, marine services, petroleum distribution and trucking services throughout North America. We believe in—and champion—the inherent value of our companies' individual brands. The Corporate office provides leadership and resources to our companies, but not direct management of their operations. We do, however, provide integrated leadership in finance, risk management and internal audit. A primary function of the Corporate Home is to deploy capital and manage debt. Although the company has grown considerably since its' founding in 1982, the Corporate Home employs about 50 people and has retained the collegial and entrepreneurial culture of a much smaller organization. Saltchuk is a values-driven organization, committed to safety and taking care of its employees, communities and the environment.

Essential Functions

- Process cash transactions and reconcile bank statements.
- Produce monthly financial statements for various legal entities using Lawson or other software.
- Participate in preparation of quarterly, year-end and other periodic reports to management and the Board of Directors, including consolidated balance sheet, income statement and cash flow, key performance indicators, and operating company information.
- Support the month-end production of consolidated financial statements through Host Analytics.
- Develop effective reporting in Host Analytics.
- Support the capital tracking process through the Axiom system.
- Take the initiative to recommend and implement process improvements for corporate headquarters operations, including interactions with the operating companies.



- Perform transaction processing, mainly for lease revenue and accounts receivable in Lawson. Work with property managers' submissions to record into our G/L.
- Maintain balance sheet account reconciliations.
- Assist the Sr. Manager of Finance and Accounting along with the Controller on various projects as needed.
- Process Real Estate revenues daily and support propriety managers as needed.

Requirements and Qualifications

Background Required

- Bachelor's degree in accounting, finance or business; must have a CPA.
- 3-5 years of accounting or finance experience.
- Experience with financial statements and reconciliations.

Background Preferred (but not required)

- Exposure to consolidations.
- Advanced use of Excel.
- Public accounting experience.

Other Essential Abilities and Skills

- Proactive, takes initiative to accomplish tasks.
- Ability to work well with others in a collaborative manner.
- Sound communication and presentation skills.
- Ability to learn and use various software packages, such as Host Analytics, Lawson and Axiom.

Physical/Mental Demands

While performing the duties of this job, the employee is frequently required to sit; use hands or fingers; handle or feel; talk and hear. The employee is occasionally required to reach with hands and arms. The work day usually has a high number of interruptions and priority changes necessitating the need to remain flexible and focused in order to accomplish tasks. Often requires the ability to work under time constraints, with frequent changing deadlines and handling confidential information.

Qualified applicants should respond by sending their resume to:

Blake Klingeman
Sr. Manager of Finance and Accounting
bklingeman@saltchuk.com
Saltchuk
1111 Fairview Ave North
Seattle, WA 98109



Saltchuk is a family of diversified transportation and distribution companies with a vision to serve our customers by being the best in North America. We value safety, reliability, and commitment to our organization – in a work environment where anyone would be proud for their children to work. Please see www.saltchuk.com.

Equal Opportunity Employer